

# COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, September 3, 2002  
At 4:00 p.m. – City Council Chambers

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**PRESENT:** Mayor D. Canfield  
Ron Lunny - Councillor  
Don McDougald - Councillor  
Rory McMillan - Councillor  
Ted Szajewski - Councillor  
Colin Wasacase - Councillor  
B. Preisentanz - CAO  
J. McMillin - City Clerk

**ABSENT:** Ingrid Parkes - Councillor

## A. RESOLUTIONS PREPARED FOR Monday, September 9/2002:~

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-law
- Adjournment

### FINANCE & ADMINISTRATION

#### 1. DST Consulting – E.A. Public Works Yard

##### RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of a contract between the Corporation of the City of Kenora and DST Consulting Engineers Inc. of Kenora with respect to the Phase II Environmental Assessment of the Public Works Yard.

**Recommendation approved.**

**Joanne**

#### 2. City Hall Brick Work

##### RECOMMENDATION:

THAT Council approve an appropriation of \$86,015.62 from the City Hall Building Reserve to offset the costs of restoring the brick work incurred in 2001.

**Recommendation approved.**

**Joanne**

#### 3. Collective Agreement – IBEW Water Unit

##### RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and the International Brotherhood of Electrical Workers (Water).

**Recommendation approved.**

**Joanne**

#### 4. Payment of Accounts: UMA & ENL

##### RECOMMENDATION:

THAT authorization be hereby given for payment of the following invoices:

- **UMA Engineering Ltd. – (Inv.#020741-0543) - \$43,908.15**  
(Trus Joist Sewer & Water Servicing)
- **ENL Engineering Northwest Ltd. – (Inv.#2092) - \$3,850.93**  
(Jones Road Design)

**Recommendation approved.**

**Joanne**

## 5. Salary Structure for KMTS

### RECOMMENDATION:

THAT Council approve the new KMTS Salary Grid effective August 1, 2002 and further

THAT Council approve the KMTS Internal Equity Plan.

**Recommendation approved.**

**Joanne**

## 6. Capital Assistance to Enhance Northern Communities-Application

### RECOMMENDATION:

THAT Council of the City of Kenora make application for capital assistance through the Northern Communities Capital Assistance Program for the following projects:

<u>Project Name</u>	<u>Total Project Cost</u>	<u>NOHFCCity/Other Funding</u>	
		<u>Funding</u>	<u>Funding</u>
Recreation Centre Retrofit	\$5,200,000	\$1,000,000	\$4,200,000
Jones Road Reconstruction	\$1,208,600	\$ 906,450	\$ 305,150
Public Works Yard Relocation	\$ 760,596	\$ 320,450	\$ 440,146
	\$7,169,196	\$2,226,900	\$4,942,296;

and further

THAT Council of the City of Kenora make application for capital assistance through the Northern Communities Capital Assistance Program for 75% funding through NOHFC for the emergency repair of the Portage Bay Bridge for a total cost of \$834,000.00.

**Recommendation approved.**

**Joanne**

## 7. NWO Regional Conference, Thunder Bay October 3 & 4

### RECOMMENDATION:

THAT authorization be hereby given for the following to attend the Northwestern Ontario Municipal Association taking place in Thunder Bay, October 3 and 4, 2002, with eligible expenses authorized:-

**Mayor Canfield**  
**Councillor McDougald**  
**Councillor McMillan**  
**Councillor Wasacase**  
**Bill Preisentanz**  
**Jeff Port**  
**Tara Rickaby**

**Recommendation approved.**

**Joanne/Paulette**

**8. Proclamation – “Arthritis Month”**

**RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the month of September, 2002 as “Arthritis Month” in and for the City of Kenora.

**Recommendation approved.**

**Joanne**

**9. Proclamation – “Sight Enhancement Month”**

**RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the month of October, 2002 as “Sight Enhancement Month” in and for the City of Kenora.

**Recommendation approved.**

**Joanne**

**10. Proclamation – “Co-op Week/Credit Union Day”**

**RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the week of October 13 – 19, 2002 as “Co-op Week” and October 17 as “Credit Union Day” in and for the City of Kenora.

**Recommendation approved.**

**Joanne**

**COMMUNITY SERVICES COMMITTEE**

**1. The Winnipeg Foundation Allocation  
HOLD**

**2. Buoy Installation – Coney Island**

**RECOMMENDATION:**

THAT Council of the City of Kenora authorize the installation of four (4) buoy markers to be located in the south-west corner of Coney Island to provide identification of reefs which present a health and safety risk in the delivery of municipal services by City Departments to this area.

**Recommendation approved.**

**Joanne**

**Communities in Bloom – Provincial Conference**

**RECOMMENDATION:**

THAT authorization be hereby given for Councillor Ted Szajewski to attend the Communities in Bloom Provincial Conference in Goderich, ON September 12 to 15, 2002; and further

THAT eligible expenses be authorized.

**Recommendation approved.**

**Joanne**

**EMERGENCY SERVICES**

**1. Rural Addressing – Amended By-law  
HOLD**

**2. Endorsation of Resolution–Hastings-Highlands,re: Spring Bear Hunt  
RECOMMENDATION:**

THAT the resolution received from the Municipality of Hastings-Highlands with respect to petitioning the Province to re-introduce the "spring bear hunt" be received; and further

THAT the Council of the City of Kenora hereby endorses the position of Hastings-Highlands and requests that a copy of Kenora’s resolution of support be forwarded to the Provincial Government to immediately address this urgent problem.

**Recommendation approved.**

**Joanne**

**3. Purchase of "Pumper-Tanker"  
RECOMMENDATION:**

THAT the following tenders for the purchase of a pumper-tanker for the City of Kenora Emergency Services Department, be hereby received:-

- Metalfab-\$115,601.00 (plus taxes)**
- Fort Garry Industries-\$108,951.68 "**
- Asphodel Fire Trucks-\$103,217.23 "**
- Holland Enterprises-\$107,784.18"; and further**

THAT the tender of Holland Enterprises in the amount of \$107,784.18 (plus taxes) be hereby accepted.

**Recommendation --> for review prior to Monday’s meeting.**

**Council/Joanne**

**4. Staffing, Single Family Dwellings, etc.  
RECOMMENDATION:**

THAT the City of Kenora seek explicit and undeniable clarification of Public Fire Safety Guideline 04-08-12, a guideline for Staffing Single Family dwellings from the Ministry of Public Safety and Security; and further

THAT the City of Kenora along with member municipalities petition the Provincial Government to provide an ongoing fiscal response to Provincial Guidelines that incur a municipal expense.

**Recommendation approved.**

**Joanne**

**5. Emergency Service Facility  
RECOMMENDATION:**

THAT the Council of the City of Kenora establish a Steering Committee composed of officials from the City of Kenora Council, Kenora District Services’ Board-Land Ambulance Division, Kenora Police Services, Central Ambulance and Communication Centre, City of Kenora Fire and Emergency Services and Emergency Operations. The purpose of this committee, in part, would be to establish:

- Services spatial needs analysis
- Site selection criteria
- Design concepts

**Recommendation approved.**

**Joanne**

**6. Renovations – KPS Communication Centre**

**RECOMMENDATION:**

THAT Council of the City of Kenora authorize the following expenditures with respect to renovations to the Kenora Police Building, Highway 17 East:-

1. THAT Birch Grove Custom Cabinets @ \$20,483.05 be awarded the contract for the renovations to the Communication Centre;
2. THAT C.R.C. Communications be awarded the contract for the relocation of console equipment to an upset limit of \$5,000.00;
3. THAT K.C. Refrigeration @ \$3,833.00 be awarded the contract for the installation of the air conditioning unit in the secure area.

**Recommendation approved.**

**Joanne**

**Street Numbering Signs – Rural Areas**

**RECOMMENDATION:**

THAT the following quotations for the purchase of necessary material for the establishment of street numbering signs in the rural areas, be received:-

**Air Master - \$31,344.00**  
**Guardian - \$27,271.78**

AND FURTHER THAT the quotation of Guardian in the amount of \$27,271.78 be hereby accepted.

**Recommendation approved.**

**Joanne**

**OPERATIONS COMMITTEE**

**1. Kenora Handi Transit Committee (Vacancy)**

(1 additional member req'd)

**2. Screened Winter Sand & Salt**

**RECOMMENDATION:**

THAT the tender for Winter Control Sand in the following amounts, delivery locations and units, as specified, be accepted from Joe Neniska and Sons, pending material successfully passing sieve analysis:

12,000 Tonnes	supply, deliver (treated) to M.T.O. yard	\$12.02 T
1,000 Tonnes	supply, deliver (untreated) to Kee yard	\$14.69 T
1,500 Tonnes	deliver (untreated) from Kenora to Kee yard	\$ 4.94 T

All applicable taxes are included; and further

THAT the proposal received from NSC Minerals for the supply and delivery of approximately 480 Tonnes of winter salt, at a cost of \$64.40 per Tonne (applicable taxes included), be accepted.

**Recommendation approved.**

**Joanne**

**3. Ratify Agreement with ACI, re: Newspaper Disposal**

**This item is to be removed from the Agenda.**

**4. Proposal for Haulage of Recycling Materials**

**This item is to be removed from the Agenda.**

**5. 2002 Sidewalk Tender**

**RECOMMENDATION:**

THAT the 2002 Sidewalk Tender be awarded to Don Hager, to complete the eleven (11) interlock brick paver rehabilitation locations, as specified and attached hereto at the unit prices, as tendered to an upset cost limit of \$125,000.00 (GST included).

**Recommendation amended to include the following:**

AND FURTHER THAT the following sources of funding be authorized to complete the project:

\$100,000.00 allocated from Sidewalks Capital Expenditure, 2002

\$ 25,000.00 transferred from Road Paving Capital Expenditure, 2002.

**Recommendation approved as amended.**

**Joanne**

**6. 2002 Paving Tender**

**RECOMMENDATION:**

THAT the 2002 Municipal Paving Tender be awarded to Maple Leaf Construction, Winnipeg, Manitoba in the amount of \$153,456.00 (plus GST);

THAT supplementary selected road locations prioritized in the order of the attached summary be added to the contract to increase the quantities of work to a total upset limit of \$325,000.00 (GST included);

AND FURTHER THAT the work completion date of October 11, 2002 and applicable late penalty charges be renegotiated as mutually agreed between the Contractor and the Engineering Department.

**Recommendation approved.**

**Joanne**

**7. NORA – Per Capita Debt Payment**

**RECOMMENDATION:**

THAT payment in the amount of \$179,613.72 being the City of Kenora's per capita share of the Northwest Ontario Recycle Association accumulative debt totaling \$626,928.00 as of December 31, 2001 be approved.

**Recommendation approved.**

**Joanne**

**PROPERTY & PLANNING COMMITTEE**

- 1. **Application to Purchase Lot – Snyder**  
**HOLD-> waiting for response on offer.**
- 2. **Re-zone Application – Devins**  
**HOLD→ waiting for receipt of site plan.**
- 3. **Re-zone Application – Norman Hotel**  
**HOLD-> waiting for receipt of site plan and other information.**
- 4. **9<sup>th</sup> Annual Northern Networks Trade Conference – Wisconsin**

**RECOMMENDATION:**

THAT authorization be hereby given for three Council representatives to attend the 9<sup>th</sup> Annual Northern Networks Trade Conference Wisconsin, October 15 & 16, 2002; and further

THAT eligible expenses be hereby authorized.

**Recommendation approved.**

**Joanne**

**UTILITIES & COMMUNICATIONS COMMITTEE**

- 1. **Amendment to Hiring Policy for KMTS Staff through Commission**

**RECOMMENDATION:**

THAT KMTS staff requirements included in approved business cases or budgets not require further approval by the KMTS Commission or City Council.  
**HOLD**

**OTHER BUSINESS**

**Evergreen Ski Club – Grant Application**

Council agreed that the City submit a letter under the Mayor’s signature to HRDC to assist with the Ski Club’s grant application process.

**Bill**

**Additional Lapel Pins for Toastmasters Convention-Kenora**

Council agreed to refurbish the local Toastmasters Club with an additional 20 lapel pins over the 100 already received for their convention being held in Kenora this weekend.

**Joanne**

**Motion required adjourning to Closed Meeting:**

**Moved by R. Lunny, Seconded by D. McDougald, and Carried:**

THAT this meeting be now declared closed at 4:43 p.m. and further THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

**No action required from closed session**

The meeting adjourned at 6:30 p.m.





